



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Friday, September 6, 2019, 12:30 p.m.
Meeting Minutes**

Call to Order – Chair Nathan Hunter called the meeting to order at 12:30. Chair Hunter expressed the Board of Trustees' congratulations to Judy Gentner, recipient of the 2019 Athena Award.

Present:

Trustees:

Nathan Hunter, Chair
Pamela Beyor-Murtha
Michael Crowley
Elizabeth Fipps
Terry Fralick
Judy Gentner
David Males
Eugene Renzi
Rebekah Widrick

Administrative Staff:

Ty Stone, President
Dan Dupee, VP - Administration & Finance
Corey Campbell, VP – Student Affairs
Kerry Young - Executive Director for Finance & Human Resources
Megan Stadler - Senior Director of Institutional Effectiveness & Chief of Staff
Linda Dittrich - Associate Vice President Math/Science, Technology, and Health Division
Karen Freeman - Senior Director of Government Affairs and Public Relations
Gillian Maitland, Marketing and Communications Director
Josh Canale – Faculty; Strategic Planning Committee Co-Chair
Jack Donato – Faculty; Faculty Association President
Kim Sell – Faculty; Senate President

Approval of Minutes – July 10, 2019

On a motion made by Michael Crowley, seconded by Pam Beyor-Murtha, the minutes of the July 10, 2019 meeting were approved.

Introductions

Dr. Ty Stone introduced JCC alum Gillian Maitland, newly appointed Marketing and Communications Director. Gillian comes to Jefferson from Fort Drum where she has worked for the past 5 years with WinnCompanies, serving most recently as Marketing and Communications Director.

Privilege of the Floor

Chair Hunter offered the privilege of the floor; there were no items brought forth.

Updates

- **JCC Foundation – Reported by Dr. Stone**
 - Clambake and Cocktails – Thank you to everyone who attended. There was the largest attendance to date at 200. We realized the greatest profit to date at about \$42k.
 - Maya Gasuk, Westwind consultant, and Ben Foster are working to complete the goals and work plan for 2019/2020. Maya will be on campus September 11th to meet with the Foundation Board. The work plan will be closely aligned with the College’s strategic plan.
 - The Foundation and College are working on a revised MOU that will allow the Foundation to pay the full salary of the Executive Director.
 - Important upcoming event: Tuesday, November 5, 2019 - Scholarship Reception.

- **Student Trustee – Reported by Rebekah Widrick**
 - Upcoming Events:
 - Constitution Day – September 18, 2019
 - Voter Registration Day – September 24, 2019
 - Peace Week - September 23-27, 2019
 - Student Government Open Positions – Interviews are being held for interested students.

- **Senate President – Reported by Kim Sell**

The first Senate meeting of the 2019-20 academic year was held on Tuesday, September 3, 2019. (See attached report and approved May 2019 meeting minutes) The next Senate meeting is scheduled for Tuesday, October 1, 2019.

President’s Report

- Annual Report – The 2018 Annual Report has been sent to SUNY. (See attached document)
- WalletHub Rankings – Jefferson Community College has been ranked 5th in the state and 51st in the nation among community colleges. There are over 60 community colleges state-wide and over 1000 nation-wide. The rankings are based on the cost of education to the students and rates of employment after college.
- Graduation Rates in each Legislative District have been used to create a document for each Legislator to demonstrate the significant impact Jefferson has had on their constituents. The Trustees gave very positive feedback about the document and felt it would be a very powerful tool.
- Strategic Plan Presentation – Josh Canale

Budget and Planning Committee

Budget Amendments

**RESOLUTION NO.: 165-19 2018-2019 BUDGET AMENDMENT
SUNY GUIDED PATHWAYS GRANT**

WHEREAS, funds have been received from the State University of New York (SUNY) through Monroe Community College (MCC) as part of the SUNY Guided Pathways Institute project;

WHEREAS, the funds will be used to assist with the participation in the SUNY Guided Pathways Institute, reimbursing the College for performance improvement expenses incurred. The College will visit each of the host institutes, host a “college” watch party for a webinar presentation, and facilitate a two-day visit with an assigned coach. The grant is a 2-year grant (4/15/2019 – 11/15/2021);

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approved the following budget amendment:

INCREASE REVENUE:

SUNY Guided Pathways –State Grants	2636-3011-5420	<u>\$ 20,000.00</u>
Total Revenue Increase		\$ 20,000.00

INCREASE EXPENDITURE:

SUNY Guided Pathways – Prof Stipend	2636-3011-6104	\$ 4,000.00
SUNY Guided Pathways – Instr Supplies	2636-3011-7108	1,000.00
SUNY Guided Pathways – Staff Development	2636-3011-7246	3,000.00
SUNY Guided Pathways – Travel	2636-3011-7250	<u>\$ 12,000.00</u>
Total Expenditure Increase		\$ 20,000.00

Committee Chair Michael Crowley: This a new grant from SUNY Performance Improvement Fund, to begin April 15, 2019 and continue for 18 months; there is no new staff added under this grant.

**RESOLUTION NO.: 166-19 2018-2019 BUDGET AMENDMENT
NEW YORK STATE ENERGY RESEARCH &
DEVELOPMENT AUTHORITY (NYSERDA) OsEM GRANT**

WHEREAS, the College has received funding from the New York State Energy Research and Development Authority (NYSERDA) to fund an on-site Energy Manager (OsEM) position, dedicating 20 hours per week, for a period of 12 months (4/1/19-3/31/20) with the opportunity for bonus terms for a potential total agreement term of 48 months;

WHEREAS, the College has set an initial site energy reduction target of 7% for the cost-shared 12-month engagement and will use an energy management plan as a baseline for prioritizing OsEM activities. The College will utilize the existing and recently updated TRANE building automation system (BAS) for energy tracking and monitoring and provide reports to NYSERDA. The main goal will be to create a self-sustaining program after that time;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

NYSERDA OsEm Grant – State Grants & Contracts	2642-3011-5420	<u>\$ 58,614.55</u>
Total Increase Revenues		\$ 58,614.55

INCREASE EXPENDITURES:

NYSERDA OsEM Grant – Professional F/T	2642-3011-6101	\$ 58,352.95
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NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Workforce Dev. Grant – State Revenue	2701-3011-5420	\$24,735.00
Workforce Dev. Grant – Local Revenue	2701-3011-5430	<u>8,245.00</u>
		\$32,980.00
Total Increase Revenue		\$32,980.00

INCREASE EXPENDITURE:

Workforce Dev. Grant – Professional Adjuncts	2701-3011-6103	\$ 3,327.00
Workforce Dev. Grant – Instructional Supplies	2701-3011-7108	3,670.00
Workforce Dev. Grant – Employee Benefits	2701-3011-7221	647.00
Workforce Dev. Grant – Indirect Cost	2701-3011-7231	5,496.00
Workforce Dev. Grant – Professional Svcs	2701-3011-7241	<u>19,840.00</u>
		\$32,980.00
Total Increase Expenditure		\$32,980.00

Committee Chair Michael Crowley: Additional allocation from SUNY for existing grant.

On a motion made by Michael Crowley, seconded by Pam Beyor-Murtha, Resolution 168-19 was approved.

Continuing Grants:

**RESOLUTION NO.: 169-19 2018-2019 BUDGET AMENDMENT
COLLEGIATE SCIENCE TECHNOLOGY ENTRY PROGRAM
(CSTEP) GRANT**

WHEREAS, funds have been received from the NYS State Education Department (SED) to create a Collegiate Science Technology Entry Program (CSTEP) at Jefferson Community College;

WHEREAS, the fiscal year for the College and the funding agency do not coincide which creates the need for funds to be adjusted to reflect the grant award for the 2019/2020 CSTEP Budget. This is the final year of the four year grant that will end on 6/30/20.

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approved the following budget amendment:

INCREASE REVENUE:

CSTEP Grant –State Grants	2621-3011-5420	<u>\$199,500.00</u>
Total Revenue Increase		\$199,500.00

INCREASE EXPENDITURE:

CSTEP Grant –Prof F/T	2621-3011-6101	\$ 58,303.00
CSTEP Grant –Prof P/T	2621-3011-6102	17,000.00

CSTEP Grant –Student Tutors	2621-3011-6142	13,500.00
CSTEP Grant –State TRS	2621-3011-6202	6,180.00
CSTEP Grant –Social Security	2621-3011-6204	4,460.00
CSTEP Grant –Workers Comp	2621-3011-6205	583.00
CSTEP Grant –Life Insurance	2621-3011-6206	42.00
CSTEP Grant –Disability Insurance	2621-3011-6208	95.00
CSTEP Grant –Instructional Supplies	2621-3011-7108	7,413.00
CSTEP Grant –Indirect Cost	2621-3011-7231	12,074.00
CSTEP Grant –Prof Svc Fees	2621-3011-7241	7,000.00
CSTEP Grant –Student Recruitment	2621-3011-7247	4,050.00
CSTEP Grant –Travel	2621-3011-7250	26,000.00
CSTEP Grant –Workshops/Seminars	2621-3011-7253	7,800.00
CSTEP Grant –Scholarship Awards	2621-3011-7512	<u>\$ 35,000.00</u>

Total Expenditure Increase \$199,500.00

Committee Chair Michael Crowley: Discussion: Budget allocations for a continuing 4-year CSTEP grant – July 1, 2019-June, 30, 2020. This is the final year of this grant award

On a motion made by Michael Crowley, seconded by Beth Fipps, Resolution 169-19 was approved.

Budget Transfers

RESOLUTION NO.: 170-19 2018-2019 BUDGET TRANSFERS COLLEGIATE SCIENCE TECHNOLOGY ENTRY PROGRAM (CSTEP) GRANT

WHEREAS, funds have been received from the NYS State Education Department (SED) to create a Collegiate Science Technology Entry Program (CSTEP) at Jefferson Community College;

WHEREAS, expenditures for the grant must be reallocated to support actual grant expenditures and the funds need to be adjusted to reflect the same within the 2018/2019 CSTEP Grant budget;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approved the following budget transfers:

INCREASE EXPENDITURE:

CSTEP Grant –Prof F/T	2619-3011-6101	\$ 26.78
CSTEP Grant –State ERS	2619-3011-6201	132.01
CSTEP Grant –State TRS	2619-3011-6202	15.50
CSTEP Grant –Social Security	2619-3011-6204	533.87
CSTEP Grant –Workers Comp	2619-3011-6205	97.64
CSTEP Grant –Life Insurance	2619-3011-6206	0.88
CSTEP Grant –Instructional Supplies	2619-3011-7108	2,845.71
CSTEP Grant –Student Recruitment	2619-3011-7247	7,325.43
CSTEP Grant –Scholarship Awards	2619-3011-7512	<u>\$ 2,243.58</u>

Total Expenditure Increase \$ 13,221.40

DECREASE EXPENDITURE:

CSTEP Grant –Prof P/T	2619-3011-6102	\$ 162.42
CSTEP Grant –Student Tutors	2619-3011-6142	9,321.44
CSTEP Grant –Disability Insurance	2619-3011-6208	29.65
CSTEP Grant –Office Supplies	2619-3011-7109	500.00
CSTEP Grant –Indirect Cost	2619-3011-7231	260.23
CSTEP Grant –Prof Svc Fees	2619-3011-7241	201.42
CSTEP Grant –Staff Development	2619-3011-7246	2,175.00
CSTEP Grant –Travel	2619-3011-7250	<u>\$ 571.24</u>

Total Expenditure Decrease \$ 13,221.40

Committee Chair Michael Crowley: Budget transfer to balance the grant budget through the transfer of allocated funds for the year ending June 30, 2019.

RESOLUTION NO.: 171-19 2018-2019 BUDGET TRANSFERS VATEA 18/19 BUDGET

WHEREAS, the College received funding through the Federal VATEA Grant to fund various initiatives to enhance instruction and student success;

WHEREAS, revenues and expenditures for the grant must be reallocated to support actual grant expenditures and the funds need to be adjusted to reflect the same within the 2018/2019 VATEA Budget;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the operating budget transfers:

INCREASE REVENUE:

VATEA – Retention	2511-3011-5410	<u>\$ 4,590.58</u>
Total Increase in Revenue		\$ 4,590.58

DECREASE REVENUE:

VATEA – Non Trad CTE	2513-3011-5410	\$ 4,348.85
VATEA – Gateway Math	2515-3011-5410	<u>\$ 241.73</u>
Total Decrease in Revenue		\$ 4,590.58

INCREASE EXPENDITURES:

VATEA – Retention– Prof F/T	2511-3011-6101	\$ 817.08
VATEA – Retention – Prof P/T	2511-3011-6102	\$ 5,057.57
VATEA – Retention – Premium Earnings	2511-3011-6110	\$ 249.09
VATEA – Retention – State ERS	2511-3011-6201	\$ 968.83
VATEA – Retention – State TRS	2511-3011-6202	\$ 309.91
VATEA – Retention – Workers Comp	2511-3011-6205	\$ 128.17
VATEA – Retention – Life Insurance	2511-3011-6206	\$ 0.30

VATEA – Retention – Health Insurance	2511-3011-6209	\$ <u>376.37</u>
	Sub-Total	\$ 7,907.32
VATEA – Non Trad CTE – Advertising	2513-3011-7203	\$ <u>1,151.75</u>
	Sub-Total	\$ 1,151.75
VATEA – Gateway Math – Prof F/T	2515-3011-6101	\$ 10.51
VATEA – Gateway Math – State TRS	2515-3011-6202	\$ 226.29
VATEA – Gateway Math – Life Insurance	2515-3011-6206	\$ 0.44
VATEA – Gateway Math – Indirect Cost	2515-3011-7231	\$ <u>402.87</u>
	Sub-Total	\$ 640.11
Total Increase in Expenditure		\$ 9,699.18

DECREASE EXPENDITURES:

VATEA – Retention – Student Tutors	2511-3011-6142	\$ 1,730.82
VATEA – Retention – Social Security	2511-3011-6204	\$ 55.96
VATEA – Retention – Disability Ins	2511-3011-6208	\$ 22.13
VATEA – Retention – Indirect Cost	2511-3011-7231	\$ 248.83
VATEA – Retention – Prof Svc Fees	2511-3011-7241	\$ <u>1,259.00</u>
	Sub-Total	\$ 3,316.74
VATEA – Non Trad CTE – Prof PT	2513-3011-6102	\$ 4,686.75
VATEA – Non Trad CTE – Social Security	2513-3011-6204	\$ 359.00
VATEA – Non Trad CTE – Workers Comp	2513-3011-6205	\$ 46.30
VATEA – Non Trad CTE – Indirect Cost	2513-3011-7231	\$ <u>408.55</u>
	Sub-Total	\$ 5,500.60
VATEA – Gateway Math – Social Security	2515-3011-6204	\$ 137.86
VATEA – Gateway Math – Workers Comp	2515-3011-6205	\$ 0.20
VATEA – Gateway Math – Disability Ins	2515-3011-6208	\$ 19.83
VATEA – Gateway Math – Health Ins	2515-3011-6209	\$ <u>723.95</u>
	Sub-Total	\$ 881.84
Total Decrease in Expenditure		\$ 9,699.18

Committee Chair Michael Crowley: Budget transfer to balance the grant budget through the transfer of allocated funds for the grant year ended June 30, 2019.

Rollover Funding:

**RESOLUTION NO.: 172-19 2018-2019 BUDGET AMENDMENT
SUNY EIP – VB3 GRANT ROLLOVER**

WHEREAS, the College and SUNY Canton have agreed to collaborate on a Veteran’s focused project (Transitioning Veterans from Boots to Books and Beyond (VB3) and SUNY Canton has received state funding from the State University of New York (SUNY) Expanded Investment and Performance Fund to implement a program to increase degree completion for Veteran students by focusing on soldiers’ transition to college and evidence-based interventions targeting increased retention and graduation;

WHEREAS, JCC will submit quarterly invoices to SUNY Canton for reimbursement of costs incurred;

WHEREAS, the College received funding for the 2018/19 fiscal year that must be carried over to the 2019/20 fiscal year;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

SUNY EIP –VB3 Grant – State Grants & Contracts	2622-3011-5420	\$ <u>8,866.64</u>
Total Increase Revenue		\$8,866.64

INCREASE EXPENDITURES:

SUNY EIP –VB3 Grant – State ERS	2622-3011-6201	\$ 243.88
SUNY EIP –VB3 Grant – Social Security	2622-3011-6204	404.01
SUNY EIP –VB3 Grant – Workers Compensation	2622-3011-6205	60.84
SUNY EIP –VB3 Grant – Printing	2622-3011-7104	1,000.00
SUNY EIP –VB3 Grant – Comp Supplies	2622-3011-7107	303.65
SUNY EIP –VB3 Grant – Instr Supplies	2622-3011-7108	1,607.67
SUNY EIP –VB3 Grant – Student Recruitment	2622-3011-7247	1,122.75
SUNY EIP –VB3 Grant – Travel	2622-3011-7250	1,112.34
SUNY EIP –VB3 Grant – Scholarship Awards	2622-3011-7512	<u>\$ 3,011.50</u>
		\$ 8,866.64

Total Increase Expenditures \$8,866.64

Committee Chair Michael Crowley: Transfer of unspent grant funds to the current year.

On a motion made by Michael Crowley, seconded by David Males, Resolutions 170-19 – 172-19 were approved.

Approval of Policies

RESOLUTION NO.: 173-19 2019-2020 ANNUAL PURCHASING POLICY & CONTROL

WHEREAS, by resolution No. 132-93 dated July 7, 1993, the Board of Trustees adopted a Purchasing Policy; and

WHEREAS, revisions to the policy were adopted by Resolutions No. 159-07, 104-09, 176-10, 164-11, 146-12, 144-14, 154-15, 163-16, 158-17, 127-18; 164-18 and

WHEREAS, in keeping with current business practices and updated standards for procurement of materials, equipment and supplies necessary to meet College objectives, it is necessary to review, update and revise the Purchasing Policy;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby amends the aforementioned resolutions and adopts the attached Purchasing Policy. Committee Chair Michael Crowley: No changes made to current document – annual approval. No changes made to current document – annual approval.

On a motion made by Michael Crowley, seconded by Pam Beyor-Murtha, Resolution 173-19 was approved.

Financial Statements: June 2019 and July 2019 (See attached documents)

Committee Chair Michael Crowley reviewed the July 2019 financial statements. He reported that revenues are down \$350,000, due to expense reductions. Currently, with expenditures at 87% of budget with one month of personnel services remaining, the College may be able to close out the year without using the appropriated fund balance. In addition, the interest earned this year may reach \$100,000 - higher than in recent years.

On a motion made by Michael Crowley, seconded by Judy Gentner, acceptance of the June 2019 and July 2019 Financial reports were approved.

Executive Session

On a motion made by Judy Gentner, seconded by Pam Beyor-Murtha, the Board adjourned to Executive Session at 12:55 p.m. pursuant to Article 7, Section 105(f) of the Public Officers Law to discuss a matter with respect to a particular person or persons.

Reconvention

The Board meeting reconvened in open session at 2:20 p.m.

Other Business

RESOLUTION NO.: 174-19

RATIFICATION OF CONTRACTS

AdmitHub

First Data Merchant Services LLC

Good Docs Institutional Speaking Engagement Agreement

Lewis County General Hospital

Lewis County General Hospital

SUNY Alliance for Strategic Technologies

Westelcom

WHEREAS, pursuant to Jefferson Community College Board of Trustees Resolution No. 128-89, the College President approved the following contractual agreements, copies of which are attached hereto:

AdmitHub

(Software-As-A-Service Agreement – Enrollment Recruitment Tool)

First Data Merchant Services LLC/Wells Fargo Bank, NA

(Merchant Payment Processing Agreement for Flywire Payments Corporation)

Good Docs Institutional Speaking Engagement Agreement

(Veterans Day speaker contract)

Lewis County General Hospital

(MOU and Agreement for Financial Support of Nursing Program)

Lewis County General Hospital

(Agreement for Clinical Resources for Student Experience)

SUNY Alliance for Strategic Technologies

(Collaborate PIA for Software Licenses and Services)

Westelcom

(Service Agreement for New Phone Services)

NOW, THEREFORE, BE IT RESOLVED, **that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreements.**

Dr. Ty Stone presented Resolution 174-19 - Ratification of Contracts. Chair Hunter asked for a motion to accept the resolution, which was made by Terry Fralick and seconded by David Males, and passed by the full board.

RESOLUTION NO.: 175-19 2020-2025 Strategic Plan

Mission, Vision, Values and Strategies

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Jefferson Community College hereby approves the attached Jefferson Community College 2020-2025 Strategic Plan.

Chair Hunter asked for a motion to accept Resolution 175-19, which was made by Pam Beyor-Murtha and seconded by Michael Crowley, and passed by the full board.

RESOLUTION NO.: 176-19 2019-2020 M/C SALARY SCHEDULE

BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby approve the attached 2019-2020 Salary Schedule for management and confidential employees, which includes annual increases of a minimum of 2%, equity adjustments, and earned longevity increments.

Chair Hunter asked for a motion to accept Resolution 176-19, which was made by Terry Fralick and seconded by Judy Gentner, and passed by the full board.

RESOLUTION NO.: 177-19 JOB TITLE AND CLASSIFICATION
Assistant Comptroller

BE IT RESOLVED, that pursuant to Section 201.7 (a) of the New York State Department of Civil Service Rules and Regulations, the Board of Trustees of Jefferson Community College determines the positions of:

Assistant Comptroller

be classified as professional service as defined in Section 6306 of Education law.

Chair Hunter asked for a motion to accept Resolution 177-19, which was made by Eugene Renzi and seconded by Michael Crowley, and passed by the full board.

RESOLUTION NO.: 178-19 FACULTY ASSOCIATION GRIEVANCE DETERMINATION

WHEREAS, on or about February 21, 2019, Faculty Association President Jack Donato filed a grievance in accordance with Article XIX, Section E.(2) of the current Faculty Association collective bargaining agreement (hereinafter "CBA") on behalf of the Faculty Association (hereinafter "subject grievance"); and

WHEREAS, the Faculty Association demanded arbitration of the subject grievance after the grievance was denied by College President Dr. Ty Stone after a hearing held before her in accordance with Article XIX, Section E.(2) of the CBA; and

WHEREAS, an advisory arbitration hearing between the parties was held before Arbitrator Marc H. Reitz on May 23, 2019 in accordance with Article XIX, Section E.(3)(c) of the CBA; and

WHEREAS, Arbitrator Reitz thereafter issued written recommendations dated July 10, 2019 in which he recommended to the Board of Trustees that the subject grievance be granted as more specifically set forth therein; and

WHEREAS, a Committee of the Board of Trustees has conducted a hearing in executive session in accordance with Article XIX, Section E.(3)(f) of the CBA; and

WHEREAS, the Board of Trustees has received recommendations from said Committee in accordance with Article XIX, Section E.(3)(g) of the CBA, and after due consideration of the arbitrator's advisory recommendations and the recommendations of the Committee;

NOW THEREFORE, BE IT RESOLVED that in accordance with Article XIX, Section E.(3)(g) of the CBA, it is the decision of the Jefferson Community College Board of Trustees that the subject grievance be denied; and

BE IT FURTHER RESOLVED, that the Chairman of the Jefferson Community College Board of Trustees shall promptly issue a written determination to the parties in accordance with this Resolution and which shall specifically set forth the reasons for the decision of the Jefferson Community College Board of Trustees as set forth herein.

Chair Hunter asked for a motion to approve Resolution 178-19, which was made by Judy Gentner and seconded by David Males, and passed by the full board.

Schedule of Upcoming Meetings

Executive Committee – September 12, 2019, 4:00 p.m.

Personnel Committee- September 18, 2019, 4:00 p.m.

Academic & Educational Services Committee – September 18, 2019, 3:00 p.m.

Budget and Planning Committee – October 2, 2019, 3:00 p.m.

Full Board Meeting – October 2, 2019, 4:00 p.m.

Facilities Committee Meeting – Tentatively - October 10, 2019, 4:00 p.m.

(Now confirmed for Monday, October 28, 2019.)

NYCCT Conference – September 19-22, 2019 – Holiday Inn, Saratoga Springs, NY

In addition to the meeting schedule, Judy Gentner asked if any of the Trustees were interested in the September 19, 2019 dinner meeting of the Jeff-Lewis School Association Fall Dinner Meeting. Currently; there are no Trustees able to attend.

Adjournment

On a motion made by David Males, seconded by Judy Gentner, the meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Edie A. Roggie

Secretary to the Board